Senior Tutor for 3\textsuperscript{rd} year students

Information and Overview
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Senior Tutor

Slides based on Prof Duncan Gillies
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Pastoral care

• **You must** contact me in the following situations:
  - If you are ill:
    • Telephone or email me if you are sick more than two days.
    • Bring a medical note if you are absent over five days.
  - If you have difficulties affecting your study, eg:
    • long term health problems, depression, financial difficulties, personal problems, accommodation, etc.
  - If you are absent for more than two working days from college during term for any reason.
  - You are contemplating leaving or transferring to another course.
Things to know

• The key to success is good self-organisation and balance.

  - Registry to e-service.
  - If you want to transfer to BEng or MEng, speak with senior tutor asap.
  - Organise your time well, third year is mostly about time management.
  - Be self critical - make a realistic appraisal of what you can do and don’t know.
  - If you feel stress out or not good with yourself, talk with your friends, family or colleagues, personal tutor or senior tutor. Do not hold it inside.